Section 2 Title VI

TOWN of VEEDERSBURG

100 S. Main Street Veedersburg, IN 47987-1526



Phone: 765-294-2728 Fax: 765-294-2778

Kathy Pugh, Veedersburg Clerk-Treasurer

ADA Coordinator
Title VI Coordinator

ERC

Contact Number: (765) 294-2728

100 South Main Street Veedersburg, IN 47987

TITLE VI POLICY

No person shall be discriminated against on the basis of race, color, national origin, gender, age, disability, religion, ancestry, income status or limited English proficiency by the Town of Veedersburg.

No program or activity in the Town of Veedersburg shall be discriminated against on the basis of race, color, national origin, gender, age, disability, religion, ancestry, income status or limited English proficiency.

The Town of Veedersburg will promote enforcement of all health and environmental statutes in areas with minority populations and low-income populations.

The Town of Veedersburg will make all attempts to ensure greater public participation in its programs, policies, planning, and rulemaking by having access for persons with disabilities and limited English proficiency.

Employment discrimination is strictly prohibited by the Town of Veedersburg.

The Town of Veedersburg has made arrangements for an interpreter to be available for persons with limited English proficiency when needed.

Kathy J. Pugh, Clerk-Treasurer

Keith K. Smith, Town Council President

TITLE VI GRIEVANCE POLICY AND PROCEDURES

This grievance procedure has been developed to provide for prompt and equitable resolution of complaints alleging any action prohibited by the U.S. Department of Justice regulations, which implement Title VI Discrimination Practices. Grievances should be filed with the Town Clerk-Treasurer's Office at:

Town of Veedersburg Attn: Title VI Coordinator 100 South Main Street Veedersburg, IN 47987 (765) 294-2728

The Grievance Procedure consists of the following:

- 1. A complaint should be filed in writing (but can be submitted in alternate format due to the needs of an individual), containing the name and address of the person filing it, and briefly describing the alleged violation of the regulations or discriminatory act.
- A complaint should be filed within 30 calendar days after the complainant becomes aware of the alleged violation. Processing of allegations of discrimination, which occurred before this grievance procedure was in place, will be considered on a case-bycase basis.
- 3. An investigation, as may be appropriate, will follow the filing of a complaint and will be conducted by the Town's Title VI Coordinator. These rules contemplate informal but thorough investigations, affording all interested parties and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- 4. The Town's Title VI Coordinator along with the Town Council President will provide for review for the Town Attorney, a written determination, as to the validity of the complaint and a description of the resolution, if any, and a copy will be forwarded to the Town Council, along with the original complaint, no later than 30 days after its filing.
- 5. The Town's Title VI Coordinator will maintain the files and records of the Town of Veedersburg relating to all grievances/complaints filed.
- 6. The right of a person to a prompt and equitable resolution of the complaint filed hereunder will not be impaired by the person's pursuit of other remedies such as the filing of an Title VI complaint with the responsible federal department or agency, such as the U.S. Department of Justice at (800) 514-0301. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies.

